

2019 Bee Campus USA Annual Certification Renewal: Part C - Narrative Report of Accomplishments for 2018 (Due February 28)

IMPORTANT! YOU MUST SAVE YOUR WORK EACH TIME BEFORE LEAVING THIS FORM!

This form has been designed for you to work on, save (i.e. "Submit"), and return to, if needed. Complete as much as you like and click through the sections to the end in order to "Submit" (i.e. "save") your work. You will then receive an email from Google Forms with a link to your form. If you don't find it, check your Spam folder. When you receive the email, you may print and/or share the entire form for others to view. After opening the link, click on "Edit Response" at the top of the first section to continue your work, saving and editing as many times as you like.

Thank you for your ongoing commitment to conserving pollinators and enhancing our planet's resilience! There are three forms in the certification renewal process that should be completed and submitted each year by February 28. The information you supply is invaluable in determining Bee Campus USA's impact on reversing pollinator declines.

All narrative reports will be published on the Bee City USA website at beecityusa.org, so you should think of this part of the renewal process as your own centerfold in a magazine. What are the things you would like to highlight about 2018 to the public? This narrative report is designed to report on accomplishments related to each Bee City USA commitment.

By completing this Part C- Annual Narrative Report, along with the Contact Update and the Conservation by the Numbers forms, you create a record of your community's accomplishments for the past year, but you also share that inspirational news with your fellow Bee City USA affiliates across the country and the public at large. We hope you will enjoy reading these reports for years to come as much as we do!

HOW TO SUBMIT PICTURES: Within this form, there are questions where you can upload pictures but only if you are able to sign into a Google-based e-mail account. If you don't have a Google or G-Suite e-mail account, please complete and submit the form and then, separately, e-mail the pictures to beecampusapplications@xerces.org with the name of your institution and the phrase "RENEWAL PICTURES" in the subject line. **NOTE: ALL PHOTOGRAPHS OR VIDEOS SUBMITTED TO THE XERCES SOCIETY IN CONJUNCTION WITH FILING THE ANNUAL REPORT OR OTHERWISE MAY BE USED FOR PROMOTIONAL AND EDUCATIONAL PURPOSES WITHOUT COMPENSATION.**

IF YOU HAVEN'T DONE SO ALREADY, please also complete and submit the Part A- Annual Contact Update and Part B- Annual Conservation by the Numbers report for your institution.

QUESTIONS?

Contact beecampusapplications@xerces.org

* Required

1. **Email address ***

Contact Information for Person Completing This Form

2. **Your institution's name ***

3. **City**

4. State*Mark only one oval.*

- Alabama - AL
- Alaska - AK
- Arizona - AZ
- Arkansas - AR
- California - CA
- Colorado - CO
- Connecticut - CT
- Delaware - DE
- Florida - FL
- Georgia - GA
- Hawaii - HI
- Idaho - ID
- Illinois - IL
- Indiana - IN
- Iowa - IA
- Kansas - KS
- Kentucky - KY
- Louisiana - LA
- Maine - ME
- Maryland - MD
- Massachusetts - MA
- Michigan - MI
- Minnesota - MN
- Mississippi - MS
- Missouri - MO
- Montana - MT
- Nebraska - NE
- Nevada - NV
- New Hampshire - NH
- New Jersey - NJ
- New Mexico - NM
- New York - NY
- North Carolina - NC
- North Dakota - ND
- Ohio - OH
- Oklahoma - OK
- Oregon - OR
- Pennsylvania - PA

- Rhode Island - RI
- South Carolina - SC
- South Dakota - SD
- Tennessee - TN
- Texas - TX
- Utah - UT
- Vermont - VT
- Virginia - VA
- Washington - WA
- West Virginia - WV
- Wisconsin - WI
- Wyoming - WY
- Washington, D.C.
- Other

5. First name of person completing this form

6. Last name of person completing this form

7. Your professional title

8. Your department

9. Your preferred phone number

10. Please indicate all that apply to you.

Check all that apply.

- Bee Campus USA committee chair
- Bee Campus USA committee member
- Institution's Media/Public Relations Contact
- Student
- Faculty
- Grounds/Facilities Staff
- Sustainability staff/administrator
- Administrator

Education & Outreach

Each Bee Campus USA affiliate commits to host at least one campus event each year to raise awareness of the importance of pollinators and to acknowledge the institution's certification as a BEE CAMPUS USA institution. Events may be workshops on pollinators, planting pollinator gardens, presentations about pollinators, garden tours and guided pollinator walks, films about pollinators, etc.

Here are some worthy national and international dates for awareness events:

- National Pollinator Week (the third week of June) - <http://pollinator.org/pollinator-week>
- National Garden Week (1st full week of June) - <http://www.gardenclub.org/projects/national-garden-week.aspx>
- Arbor Day (last Friday in April) - <https://www.arborday.org/celebrate/>
- Earth Day (week of April 22) - <https://www.earthday.org/>
- Garden for Wildlife Month (May) - <https://www.nwf.org/Garden-for-Wildlife/About/National-Initiatives/Gardening-Month>
- National Wildflower Week (1st week of May) - <https://www.wildflower.org/wildflowerweek/>
- International Day for Biodiversity (May 22) - <https://www.cbd.int/idb/>
- Butterfly Education and Awareness Day (1st Saturday in June) <http://afbeducation.org/butterfly-conservation/butterfly-education-and-awareness-day/>
- National Moth Week (last full week of July) - <http://nationalmothweek.org>
- National Honey Bee Day (3rd Saturday in August) - www.nationalhoneybeeday.com
- National Honey Month (September) - <https://www.honey.com/blog/celebrate-national-honey-month-with-these-10-tips>
- National Bat Week (last week of October)-- <http://batweek.org/>
- World Bee Day (May 20) - https://www.worldbeeday.org/files/declaration/17_12_20_PRESS_release_WBD_ENG.pdf

11. Please list on-campus awareness event(s), including event name and date.

12. Please upload a photo(s) of this educational outreach activity. (Close-ups tend to work better.)

Files submitted:

13. Miscellaneous comments

Enhancing Pollinator Health & Habitat

Instructions for creating a local species list are available at <http://www.beecityusa.org/create-habitat.html>.

14. Please describe pollinator habitat creation or enhancement event(s) on your campus last year. Describe the activity, the participants, the date, the type of habitat...

15. Please upload a photo(s) of this pollinator habitat and activity. (Close-ups tend to work better.)
Files submitted:

16. Miscellaneous comments

Policies & Practices

Each certified campus commits to:

- * establish/maintain a Bee Campus USA Committee or Subcommittee comprised of the landscape director and other staff, administrators, faculty and students, charged with overseeing your pollinator conservation and education efforts; and
- * develop and maintain a Campus Pollinator Habitat Plan to include a locally native (indigenous to your ecoregion), pollinator-friendly plant list with regional sources for such plants and a least toxic integrated pest management (IPM) plan.

The plant list and IPM plan should be publicized and available on the web to offer a valuable landscape-management model applicable to other local landscapes.

17. Please describe your committee make-up and how it facilitates broad-based pollinator conservation efforts on your campus.

18. URL for your recommended locally native plant species list

19. URL for regional suppliers of those plants (Supplier list may be combined with plant list)

20. URL for IPM plan

21. Miscellaneous Comments

Service-Learning

Annually sponsor and track student service-learning and/or service projects to enhance pollinator habitats on- and off-campus and raise awareness of pollinator conservation. Service learning projects may or may not be part of courses.

22. Please describe the service-learning projects your students engaged in last year, indicating which, if any, that were associated with a course (including date, project, number of students, ...)

23. Please upload a photo(s) of this service-learning activity. (Close-ups tend to work better.)

Files submitted:

Curriculum

At least biennially offer a pollinator protection course and/or workshop and/or incorporate pollinator biology or protection topics into the curriculum. Examples of possible topics include pollinator biology, pollinator ecology, integrated pest management, pollinators and agriculture, and/or landscaping for pollinators. Workshops may provide continuing education credits for professional pesticide applicators and/or landscape designers, etc.

24. Please describe the curriculum your campus engaged in last year, indicating whether it was part of a for-credit course or continuing education (date, course name, number of students, target audience...)

25. Please upload a photo(s) of this curricular activity. (Close-ups tend to work better.)

Files submitted:

Educational Signage

Post signage regarding pollinators to educate the campus and broader community about pollinator-friendly landscaping principles. For example, signage next to plantings might explain how beneficial insects provide natural pest management and pollination, or signs in the cafeteria might explain the role of pollinators in food production. Signage may be temporary or permanent. Please contact beecampususa@exrces.org for information about signs.

26. Please describe educational signage installed last year, indicating which were temporary and which were permanent.

27. Please upload a photo(s) of this signage. (Close-ups tend to work better.)

Files submitted:

Local Website & Contact Information

Each certified campus commits to:

- * establish/maintain a Bee Campus USA Committee or Subcommittee comprised of the landscape director or other grounds/facilities staff, administrators, faculty and students, charged with overseeing your pollinator conservation and education efforts; and,
- * maintain a webpage on the institution's website to share your BEE CAMPUS USA news and activities.

28. Name of committee

29. Website URL for your Bee Campus USA news

30. Facebook or other social media URL for your Bee Campus USA news

31. OPTIONAL: Name of committee chair

32. OPTIONAL: Email of committee chair

To Submit or Not To Submit?

33. Is this report complete? If not, you may press "Submit" ("save") and receive a link by email from Google Forms to return and finish later by clicking on "Edit response" at the top. Check your Spam folder if you don't find it. *

Mark only one oval.

- Yes, it's complete
- No, I'm still working on it.

Thank you!

Once they're finalized, all narrative reports will be published at beecityusa.org. A copy of your responses will be sent from Google Forms to the email you provided with further editing instructions. If you don't find it, check your Spam folder.

Questions? Contact beecampusapplications@xerces.org

A copy of your responses will be emailed to the address you provided

Powered by

