

## Request for Proposals Course Development and Enhancement

The University of Illinois at Urbana-Champaign (UIUC) Environmental Change Institute (ECI), a partnership of UIUC Colleges of Agricultural, Consumer and Environmental Sciences, Business, and Law are seeking proposals in order to fund development and teaching of undergraduate and graduate credit generating courses (on campus or on-line) through UIUC.

**Focus Areas:** All proposals must address issues related to global change. Priority will be given to proposals on the Institute's core domains: food systems and security, resource and energy use, public policy and economic well-being, and biodiversity and ecosystem health. Courses focusing on the intersection of business, policy, and science will receive highest consideration. Strong preference will be given to active learning and project orientated courses.

**Eligible Proposals:** Proposals from faculty or staff members operating within UIUC are welcomed). Proposals to develop new or to enhance existing, courses will be considered. Proposers are encouraged to partner across departments, units, colleges, and external organizations. Course cross-listing is encouraged. At a minimum, submitted proposals must be approved by the department(s) in whose course offerings they will appear.

### Funding Requirements

Faculty proposing courses for funding will be responsible for development of the course and for instruction for a minimum of one semester. Class, laboratory, field and intensive field courses (such as a two-week field experience) will be considered. The proposal should include cost of instruction for the first offering (e.g., teaching assistantship, travel costs, special equipment needs, field trip(s), or field-based experiences). Faculty receiving support through this program will be required to meet with ECI personnel during course development. The lead instructor will also be required to provide the course syllabus and course evaluation upon completion of the first offering. At a minimum, the evaluation should include course description, syllabus, enrollment, ICES summary, future potential, and other information deemed pertinent by the course developer(s). All expenses with respect to these grant requirements should be included in the budget submitted with the grant proposal. The course instructor will be required to give a five-minute presentation at the spring 2011 ECI Research Symposium.

### Available Funding

Funding is for full or partial course development and first-time offering for new or revised courses. A maximum of \$15,000 in funding is available, with individual grants of up to \$5,000. Payment of the grant will be released when the ECI receives a copy of the letter from the lead instructor's department head to the college or from the department to the Office of the Provost requesting approval for inclusion of the course in the course catalog.

## Deadlines

1. **Pre-proposal Screening.** Submit COVER PAGE ONLY as a pre-proposal to the address noted on page 3 on or before **5:00 pm** Central Time, Friday, **January 15, 2010**. This page includes course title, instructor, co-instructor, represented units, total cost of course, amount requested from ECI. Acceptance and denial notifications will be distributed via e-mail by **February 5, 2010**. Successful applicants will be asked to forward to submit a full proposal according to the criteria noted below.
2. Full proposals may be emailed (**preferred method**) or mailed to the address noted below. **Full proposal must be received by 5:00 pm** Central Time, **Friday, February 26, 2010**.
3. The ECI selection committee will select and notify successful applicants by **March 26, 2010**.

## Proposals MUST

1. Contain a course narrative (maximum 2 pages) describing the course, its relevance to issues of environmental change, and why students would be interested in enrolling in the course.
2. Include a general course outline, development timeline, semester the course will be offered (fall, spring or summer of academic year 2009-2010) and, for any field course, location requirements.
3. Include a proposed budget for one semester of teaching (in addition to 2 page narrative).
4. Document approval by the lead instructor's department through the proper institutional procedures. (statement from department head or other administrative authority)
5. Include a one-page vita for each course developer.
6. Follow the guidelines and deadlines or will not be considered for funding.

\*Preference will be given to courses with an approved number; however, proposals will be accepted under a department's "experimental" number (such as 199 or 499).

## Administration and Inquiries

The program will be administered through the ECI. All questions regarding the program should be directed via email to [eci@illinois.edu](mailto:eci@illinois.edu) or by phone at (217) 244-0965

**E-MAIL ADDRESS:** [eci@illinois.edu](mailto:eci@illinois.edu) (preferred method)

**MAIL ADDRESS** Environmental Change Institute  
350-C National Soybean Research Center, MC-637  
1101 West Peabody Drive  
Urbana, IL 61801



## MISSION STATEMENT

The mission of ECI is to illuminate the causes and consequences of global environmental change and develop constructive responses through public policies, technologies, and lifestyles.

ECI advances our understanding of global environmental change and offers solutions to avoid, mitigate, or adapt to its effects through support of scholarly research, innovative teaching, and public outreach. The goals of ECI are to:

- Enhance and promote holistic thinking about interactions among climate, food and energy systems, demographic pressures, and justice and dignity;
- Inspire real-world debates relating to global environmental change;
- Generate a cadre of highly motivated, broadly trained and ethically aware leaders for the 21st century;
- Understand the impact of the changing environment on humans and assuring effective and just adaptation;
- Enhance the balance of human needs and the integrity of natural systems

**COURSE PROPOSAL COVER PAGE****Instructor Name and Title****Department/Unit****Course Title****Co-Instructors Names (if applicable) and Title****Co-Instructors Department/Unit****ECI Domain(s) included in project (check all that apply)**

Food Systems and Food Security

Energy and Natural Resources

Policy, and Social and Economic Well-being

Biodiversity and Ecosystem Health

**Brief Course Description (250 word maximum, 12 points)**