



June 22nd, 2011

University of Illinois at Urbana-Champaign (UIUC)  
Student Sustainability Committee

Re: Request for funding from the UIUC Sustainability / Clean Energy Technology Fees  
Project: Energy Displays and Metering  
Applicant: Mike Marquissee / Karen Decker

Dear All:

On behalf of the Student Sustainability Committee for the University of Illinois at Urbana-Champaign, I would like to thank you for responding to our call for proposals to use funds raised by the Student Clean Energy Technology and Sustainability Fees to implement a project that improves the sustainability of our campus. Each proposal was evaluated based on its sustainability impact (i.e. energy or sustainability impact, campus presence, project longevity, and budget) and broader impact (i.e. education and creativity).

The Committee is pleased to inform you that we are recommending to the Office of Sustainability that your project (to purchase and install software to display building energy use, and upgrade building metering) **receive \$106,750 in grant funding, with the following requirements:** 1) That up to \$50,000 of these funds may be used to purchase and install software and equipment for this project, 2) That up to \$6750 be utilized to fund a maintenance agreement with the software provider, 3) That up to \$50,000 may be utilized to upgrade building metering systems to provide real-time data to this display system. Note that this last trache of funds is provided on a matching funds basis (for metering improvements only), and may not be used until such funds are committed and a list of upgrades is provided to and approved by the Committee 4) That all unused funds revert to the SSC, and, 5) that all funds provided by the SSC be expended by November 30, 2011 and that a final report of all work completed and accounting of funds spent be provided to us by December 31, 2011. If you have any questions regarding these requirements, please contact us at [sustainability-committee@illinois.edu](mailto:sustainability-committee@illinois.edu).

The Committee will contact you when the Office of Sustainability officially approves this project. At that point, we will discuss the Committee's protocol for financial and progress management to complete this project, and make arrangements for transfer of funds. Semesterly update reports and account statements describing how funds are being used will be required in addition to a comprehensive final report on project completion. The committee must approve all substantial modifications to project scope, budget or timeline. Please note that all implemented projects will be expected to follow the relevant campus policies and procedures as well as any applicable State and Federal laws.

Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.

Sincerely,

Suhail F. Barot  
UIUC Student Sustainability Committee, Chair