

Project Start Up Form

_____ Project Title

_____ Project Number

_____ Planner Assignment

_____ Date

Project Type: Standard Retainer W/O Deferred Maint. In-house Deferred Maint. A/E Selection CDB
 JOCS Other: _____

_____ Project Description

_____ Reason for Project

Schedule:	Start Date	End Date
Conceptualization	_____	_____
A/E Selection	_____	_____
Ad Dates	_____	_____
Schematic Design	_____	_____
Design Development	_____	_____
Construction Docs to 50%	_____	_____
Construction Docs 50% - Review	_____	_____
Construction Docs 50% - 95%	_____	_____
Construction Docs 95% - Review	_____	_____
Bidding	_____	_____
Construction	_____	_____
Substantial Completion	_____	_____
Warranty	_____	_____

Budget:	
Construction	\$ _____
Bid Contingency	\$ _____
Construction Contingency	\$ _____
Furniture Fixtures and Equipment	\$ _____
Owner's Costs	\$ _____
Professional Services	\$ _____
TOTAL	\$ _____

Please Attach
Funding
Commitment

