



July 8, 2013

Applicant: Sheila Dean

Project: Educating Future Leaders Parts 1 and 2

Re: Change in project scope

Dear Sheila Dean:

On behalf of the University of Illinois at Urbana-Champaign Student Sustainability Committee (SSC), we would like to thank you for responding to our call for proposals to use funds raised by the Sustainable Campus Environment Fee to implement a project that improves the sustainability of our campus.

SSC is pleased to inform you that the change in scope to your project has been approved. You have been approved to utilize up to \$2,000 from your project budget to fund student workers. The original proposal requested \$1,000 for student workers and \$1,000 for your time. This scope change allows you to utilize that total amount on the student workers' hours.

In addition, the project must meet the following requirements:

1. All funds must be spent by December 31, 2013.
2. A final report of all work completed should be provided by January 30, 2014.
3. Project status updates and detailed account statements must be provided at the end of each semester until the project is completed.
4. Any substantial modifications to project scope, budget, or timeline must first be approved by SSC.
5. All projects will be expected to follow campus policies and procedures as well as any applicable State and Federal laws.
6. SSC reserves the right to revoke funding if the project does not comply with the terms and conditions outlined in this letter.

Again, thank you for your interest in improving the sustainability of the University of Illinois at Urbana-Champaign. We look forward to working with you in the future.

Sincerely,

Marika Nell
Chair, Student Sustainability Committee