**Purchasing, Waste, and Recycling SWATeam Meeting**

* *In attendance: Warren Lavey, Meghan Killinger, Dilip Chhajed, Marya Ryan, and Fangxing Liu*

1. Call to order 4:05 pm

2. Finalize video summary including edits from team

 a. Meghan will tell Morgan we approve it

3. Added funds for battery recycling

a. If the departments must pay for battery recycling themselves it won’t be as effective

b. Give recommendation that we should continue battery recycling

 4. Ideas for promoting recycling

 a. At the Christie Clinic Marathon next year (2018)

 b. New student orientations (like Engineering Open House)

 c. Quad Day

 i. Contact person in charge and urge them to tell people not to use so much paper to get word out about their clubs

 5. Battery Recycling Program

 a. Meghan will consider battery recycling programs on other campuses to look for model

 b. Currently no systematic effort at UIUC: instead departments pay for their own box to recycle batteries

6. Recommendations

 a. Implement approved Paper Policy draft

 b. Release ethics compliance video with paragraph summary

 c. Continue battery recycling on campus

 i. Meghan will send these recommendations to Morgan Johnston, Micah Kenfield, and Fangxing Liu. Fangxing Liu (chair) will present these to the Associate Director of Campus Sustainability, Ximing Cai

7. Next meeting: **TBD**