1. **Comments needed on Illini Lights Out (ILO) recommendation**
2. Discussion
   1. We recommend 5 ILO events per semester. Example: Fall semesters: -we have 2 ILO events in February, 2 in March, 2 in April. 10 ILO’s per year seems to fit well.
   2. Morgan advised expanding the rationale on the recommendation for ILO by emphasizing the direct benefit of this project- students’ engagement towards energy conservation.
   3. Alex suggested we seek feedback at the March 10 ILO from students to see what benefits they see for participating.
   4. Group noted that it is OK to count on a service fraternity to fill out the numbers, but we want engagement from more than the service fraternities.
   5. Can monitor number of «likes» in Facebook to see how people react on the project.
   6. Paul said that also they noticed that as occupants become more aware, fewer lights are left on (hopefully). However, that could take 3-5 years to realize, but then would make the project less labor-intensive. We could send a survey to students to ask their opinions.
   7. **Karl suggested sending emails to coordinators of the buildings about the tallied results for their buildings.** There are about 10 building coordinators to send an email to. Comparison of peers might create a healthy and useful competition. **Marian will send the tallied results to Karl.**
   8. Fred suggested asking what else students noticed while in the buildings (open windows or different indoor temperature). Students are already asked to shut and tally any open windows.
3. **Illini Lights Out final planning for 10th of March**
4. The question about whether or not we need to include student patrols was raised. We have not contacted them yet. Decision made that they aren’t needed.
5. Overall, 12 buildings will be checked, depending on final numbers of volunteers.
6. Gathering of leaders is about 5:15 pm. Event starts at 5:30.

1. **Building level energy consumption report**
2. This project aims to create a building level energy consumption report with information about each specific building.  The initial pilot case will be Lincoln Hall and behavior change strategies will be incorporated into the final product.
3. Morgan sought feedback on whether the metric for measuring a building’s energy consumption should be total energy consumption for the building or energy consumption per square foot, called :energy use intensity” (EUI).
4. Morgan explained that in the iCAP 2015, there is goal of 30% reduction from a baseline year. Current baseline year is 2008 for most buildings, but Lincoln Hall’s square footage was expanded by the major renovation in 2010. Using EUI seems like a better and more fair metric rather than total energy consumption. Yun asked to clarify the term “Gross square footage”-is it occupied or non-occupied? It was stated that it is occupied space total. Yun also said due to different characteristics it will be very hard to compare different buildings. Morgan clarified that her goal is comparing changes in one building over time, not comparing buildings to each other. Yun suggested to set the baseline after the last renovation of the building.
5. Karl stated that the approach is practical. He also said that Lincoln Hall is LEED Certified now and is operating very efficiently. Further reductions in the energy usage of Lincoln Hall, for example, will mostly have to come from occupant behavior.
6. **Participation in Earth Hour and Earth week activities on campus**
7. Earth Hour is Saturday, March 25 8:30 –9:30 PM, which is during our spring break. Perhaps we could turn off Foellinger’s lights on March 25 8:30 to 9:30 PM and post them to iSEE’s Facebook page and put it in the iSEE newsletter. Alex will ask his friend to get permission to do this for us. **Alex to follow up**.
8. Regarding Earth Week activities: Can we participate with our Illini Lights Out activities and results? Can we put the number on the poster or power point slide?
9. It was suggested to put the solar car or electric car on the Quad or somewhere else on the campus, and link its energy usage to the number of lights turned off for all the ILOs. Have to see if electric car folks are interested and if putting it close to the quad will be approved. The cars are ISEE’s projects. **Paul will follow up.**
10. We will ask ISEE to announce the results of ILO from April 14.
11. **Updates on the Green Labs Coordinator**
12. Feedback from the iCAP Working Group was that DRS should be involved with this position. Karl would like Morgan to facilitate a meeting with DRS.
13. How to fund this new position is under discussion. Suggestion has been made that it should be under the Office of the Vice Chancellor for Research, headed by Peter Schiffer. Evan DeLucia is talking with Dr. Schiffer about this.
14. **Planning for a campus walk focused on space utilization**
15. Karl will set up.  Marian, Yun and possibly, Scott Willenbrock, will participate.
16. **SWATeam next meeting time and date**:  March 30th, from 3:30 to 5 pm. This meeting is in addition to our usual 2nd and 4th meetings, since we aren’t meeting on the 4th week of March because of spring break.

**Action Items or follow up:**

1. Marian will gather the comments from the SWATeam members on the ILO continuation recommendation and add in suggestions from Morgan.
2. Marian to compile all the ILO results and send them to Karl.
3. Karl will send an email to building coordinators informing them of the ILO results for their buildings.
4. Paul will check out the electric car as a possible prop for Earth Week that would link to the energy we saved doing ILO’s.
5. Alex will ask his friend to arrange turning off the Foellinger lights on March 25 8:30 to 9:30 PM. Alex or Marian will take a photo of that event and send it to Olivia Harris and the SWATeam.