1. **Discuss and comment on attached recommendation for institutionalizing Illini Lights Out**
2. Alex reviewed history of ILO with regard to ISEE’s support
   1. 2016 ISEE supported the first event with pizza, it was recommended ISEE take over the initiative
   2. ISEE needed more proof it was a viable initiative, Alex created an SSC project and secured funding to run ILO for one full year, should be enough to prove viable with concrete numbers and costs.
   3. It has been primarily housed in ISEE and he recommended ISEE continue to be the home in regards to managing, funding and hosting the events.
3. Alex mentioned, as ILO gets larger, should do 12-15 buildings at a time utilizing a central location for ease of flow.
4. Dhara referenced the possibility of finding an student organization to run ILO, (SECS)
   1. Asked, if there is a precedence that could have ISEE fund ILO while SEC’s runs it?
   2. Who would find the RSO and help implement the program, maybe the ECBS SWAT team?
   3. Mentioned perhaps ISEE’s green office staff could run be the champion?
5. Alex voted ISEE should be the keeper of this program, Dhara agreed,
   1. Karl inquired if the SWAT team makes a recommendation that ISEE houses the program perhaps ISEE would develop and manage ILO.
   2. Dhara, it is not too big of an ask for ISEE to commit and except responsibility.
   3. Perhaps the ISEE intern could manage ILO
6. Alex mentioned the program saves enough money to cover the cost of the pizza
   1. The student engagement is a big plus in addition to energy savings.
7. Karl wrapped up by asking everyone to add comments and send them to Marian
8. **Illini Lights Out final planning for 24th of February**
9. It is expected, that about 40 people will attend, 25 of them are from Alpha Phi Omega Chapter (APO). Olivia W will start the event and Alex will join in to help finish leading this ILO.
10. 14 buildings will be checked.
11. Karl inquired about clipboards and supplies, Alex confirmed everything was taken care of and asked for a few clipboards from Karl.
12. **Participation in Earth Hour activities on campus**
13. Mentioned during Spring Break and maybe we could have a symbolic gesture during Earth week.
14. Alex stated Foellinger dome lights could be turned off.
15. Dhara felt the dorms would best place to implement Earth Hour
16. Alex added we could send a memo to housing residents making sure to turn everything off while on spring break.
17. Paul will contact housing and arrange for the memo; SWAT team will have time to draft the memo for next meeting.
18. **Discussion on what else to accomplish this year**
19. Morgan updated; Evan Delucia indicated that the iCAP Working Group could route the Green Labs Coordinator position to the VCR through Evan. I talked with the iWG this morning, and we will be routing it that way.
20. Karl suggested we set up a time to get with DRS
21. Paul shared positive experience with one of the Freezer Challenge labs; they are on top of being energy conscious and have good techniques for sample management. The lab personnel also mentioned, being a new lab and inquiring how to join the UIUC Green labs program when they set up the lab a year ago. Only to find out one did not exist.
22. Yun raised a question regarding what motivation or incentive is there for the freezer challenge, are there campus standards like energy star, how would that be framed out, would it be a campus incentive like the tax incentives, maybe we could find students to research this
23. Karl touched on a conversation with Fred, Scott Willenbrock and Morgan regarding the proposed energy utilization index (EUI) for buildings going forward. This would apply to new significant campus construction projects going forward. He explained space utilization regarding labs, offices and classrooms
24. Karl would like to target doing a campus space-walk similar to the fume-hood building walk done earlier; Yun agreed and would like to be part of the walk.
25. Karl discussed approaching Brad Klein/Doris Reeser from deferred maintenance area to do a short presentation and talk about projects going forward.
26. Karl shared his involvement in a couple of Bevier Hall conversations and there are challenges to projects that require a lot of work. Can we get more energy reduction out of select campus projects? Maybe we should touch on a batch of Provost projects out there.
27. Karl pointed out some of campus building are old and in need of major overhauling, often projects use a small picture approach and this is inefficient, he pointed out renovating the entire building was a big picture approach, and referenced for every $100k saved it required millions of dollars to renovate.
28. Yun asked, when the projects are proposed, whom are they presented to and are they considering the entire envelope or just the one specific area. What would it take to include the bigger picture?
29. **SWATeam next meeting time and date**:  March 9th, from 3:30 to 5 pm.