1. **Ben McCall**'s replacement.
2. Associate Director for Campus Sustainability at iSEE will be Ximing Cai, Professor of Civil and Environmental Engineering at UIUC.
3. The iCAP Working Group chair is currently Morgan Johnston. **Ben McCall’s title now is** Assistant Director for iSEE Special Projects. He is working with Virtual Carbon Offset Store room.
4. Status of recommendation for Green Labs Coordinator.
5. The recommendation received a positive review, but discussion is continuing in the iCAP Working Group about what should be the next steps. The WG thinks the position is best under the Provost’s office, but that requires discussion on how it will be funded.
6. Green Labs coordinator’s role is crucial to save energy efficiently.
7. Discussion: How the SWATeam recommendation process working for us.
8. There is a need to define several aspects of the recommendation process: What triggers a recommendation? How much work should the SWATeam do on figuring out how a recommendation would be funded and what are all the ramifications of a recommendation? Also, who are the stakeholders?
9. Potential way example: - recommendations, written in brief by SWATeam, would be send forward to consultation group.
10. FYI: Discussions are ongoing on campus about higher expectations for building standards.
11. Establishing a bar for building types was discussed. One way to segregate-by type of building, such as wet lab, dry lab, healthcare, etc.
12. It is a challenge to identify correctly type of the building. Also, many buildings are very old. The new buildings are expensive to bring up to standards, even without net-zero requirements.
13. Is it possible to set a bar--incentive for users, engineers, architects? How do we create a contract to architects to reach this goal? There is a need to someone to track this.
14. Identifying highest achievable standard for new buildings is a part of iCAP goals.
15. Illini Light Out” will transition to iSEE and dates for the rest of the year.
16. The next Illini Lights Out will be on February 10th.
17. The mission is to continue it full year. We had 3 already done last semester.
18. We need to be sure that funding will be in the future from iSEE.
19. “Earth week” is expected on April 22nd.
20. The dates for next Illini Lights Out will be every other Friday (February 10th and 24th; March 10th, April 7th and 21st, May 5th).
21. The possibility to expand checked buildings was considered as option, probably to the South Quad and to include Armory, BIF, Huff Hall, DKH, Wohlers, for example.
22. Olivia Webb will take Marian’s place planning and co-leading with Alex Dzurick starting Feb 10. Alex can’t be at Feb 10th ILO, but will co-lead the planning with Olivia W.
23. Certified Green Office Program. How ECBS SWATeam can promote this.
24. The promotion will be from social media (20 offices initiated to be certified).
25. Certified for 1 year now, but certification would be for one year beyond the year that certification is achieved.
26. Should it be more customizable?
27. It will be possible to join the program anytime. If from October to October-it will be awarded. A point for future discussion.
28. There is a need for social connection of people-by “Lunch and Learn”, for instance.
29. Status updates.
30. 2017 Freezer Challenge-4 labs have signed up already. Deadline is extended to the end of January.
31. Eco-Olympics Planning-Paul has several groups signed up. Meeting with others in the near future. Taking the trophy around as a way to promote participation.
32. SWATeam meetings time and date:  Second and fourth Thursday of the month at 3:30 p.m. Next meeting is Thursday, February 9th at 3:30 to 5 pm.