

Dear _____

The 2015 Illinois Climate Action Plan (iCAP) addresses the approaching climate crisis by proposing an ambitious plan to combat global warming and significantly reduce the carbon footprint of the campus by supporting the usage of clean energy. Our Interim Chancellor, Ms. Barbara J. Wilson signed the 2015 iCAP whose objective is to generate an additional 2600MWh/year of solar photovoltaic energy by FY20.

As a sustainable urban planning student, I feel it is of utmost importance that this plan be advanced swiftly. I am working with Ms. Morgan Johnston (Director of Sustainability, F&S) to install rooftop solar photovoltaics on campus buildings. After a preliminary research and study, _____ building seems to be well suited for a rooftop PV installation. To make the campus more sustainable, we would like to install rooftop solar PV on your building and hence generate clean energy.

The urgency of restricting global warming and the necessity of greening the campus is our top priority. Please let me know if you are available during the first two weeks of August for an hour to discuss the logistics of implementing this project. Also, please feel free to include anyone else who may be instrumental in advancing the effort.

I look forward to hearing from you soon.

Thank you,

Niharika Kishore

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