



Bike Share Usage Policy

All University of Chicago students, faculty and staff with a valid CNetID (or UCHADid) are eligible to check out a Bike Share bike.

A valid University of Chicago ID must be furnished to check out a bike.

All bikes must be returned the SAME DAY to their original location. Bikes must be returned no later than the closing time of the check out location. Hours of bike share locations may vary throughout the year and will be reflected in the program FAQ. **It is the user's responsibility to verify closing hours upon bike check out.** Bikes may not be kept overnight.

All bikes, locks, and keys must be returned to the same location where the bike was checked out.

If a bike is not returned to the designated Bike Share location before closing the user may be charged the full replacement cost of the bicycle and suspended from the program. See below for full fee schedule.

When bikes are returned they must be locked ONLY in designated bike racks. Abuse of the program guidelines may result in the loss of Bike Share privileges.

Fee schedule:

- **Lost bike fee:** Replacement cost of bike, if lost or stolen under the terms of the Waiver.
- **Lost key or keychain fee:** \$20 for cost of replacement key or \$35 for cost of replacement of locking system. This fee will increase by \$5 each day it remains unpaid, up to \$50, and program eligibility may be suspended.
- **Damage fee due to misuse of bike:** Cost of parts and labor. Fees may increase each day they remain unpaid.
- **Late bike return:**
 - Within 24 hours: Bike Share privileges will be suspended for remainder of quarter, or 60 days, whichever is greater. The user will be charged \$10 for each operating hour the bike is late for the first 24 hours.
 - If bike is returned more than 24 hours late, Bike Share privileges will be permanently disabled.
 - For a bike returned 24 hours or more late, the full replacement cost of the bicycle will be charged.
 - For a bike 72 hours or more late, the user will be charged an additional \$100.
- **Payment:** Fee payment is due to the Program Administrator, not at check out locations.
- **Unpaid fees:** If fees remain unpaid for 2 weeks or more, users may be restricted at the University Registrar, preventing enrollment and access to other University services.
- **Appeals:** Appeals process is available; appeal must be submitted in writing to the Program Administrator by emailing info@recyclesbikeshare.com.