**Suggestion List for Your Green Shadow Day**

USGBC-Missouri Gateway hopes that Mentors and Shadows enjoy their day together and find
the experience mutually beneficial from an educational perspective. The Green Shadow Program is a professional networking opportunity, but is not intended for conducting job interviews or provision of student resumes.

**Mentors:**

1. Select a day that includes a variety of meetings, site visits, etc. that help to demonstrate your professional interactions with clients and/or the community.
2. Mentors develop a tentative agenda that includes meeting co-workers and other colleagues that impact your work routines. Consider including a luncheon or coffee with a few of these people to help broaden the Shadow’s understanding of a variety of roles associated with green building / sustainability industry.
3. Keep in mind that students participating in the Green Shadow program range in educational background and experience related to green building / sustainability. Some are well versed in the topics and have a clear idea of what career path they would like to take; others are in an exploratory stage, though gravitating towards sustainability.
4. Have an end-of-day wrap up with your Shadow to solidify anything they may have further questions about and to get their impressions of the day.

**Shadows:**

1. Be open to cross training; every aspect of green building is somehow related. Learn everything you can about you mentor’s work and how it may relate to your specific interests.
2. Provide your mentor with 3 key objectives you hope to get out of your day.
3. Brainstorm a list of questions ahead of time you may want to ask your mentor.
4. Respect your mentor’s time and work environment. Keep in mind that mentors are thoughtfully investing their time and resources into providing you with guidance and a snapshot of their profession.

**Have additional tips you think should be a part of this list? Let us know!**

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